

**MEETING MINUTES**  
**PTSO Meeting, 5/21/2018**  
**Last Meeting of the School Year 2017-2018**

**Board and Committee Members Present:**

- Suzanne Wycoff, President
- Sherryl Luckhowec, Vice President
- Tara Klein, Treasurer
- Wendy Sheridan, Secretary & Website Chair
- Michele Delello, Food Services Chair
- Kathy McCarthy, Food Services Co-Chair
- Randi Bell, Apparel Chair
- Meredith Burns, Apparel & Website Co-Chair

**Sign in sheets:**

- 18 parents/teachers in attendance
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The meeting was called to order at 7:01 p.m.

1. After the Pledge of Allegiance, President Suzanne Wycoff again mentioned how nice it would be to have a student sing the National Anthem at the meetings each month. Something to look into for next school year.
  
2. President Wycoff then gave a final President's Report for 2017-2018, touching on the following various matters:
  - A tremendous "THANK YOU" to all who served, chaired, co-chaired, assisted, volunteered and otherwise helped at the many events over the course of the school year;
  - The upcoming Ice Cream Social scheduled for 5/31/18 was discussed. Mrs. Homiek advised that there are approximately 75 or 76 in-coming Freshmen expected, as well as 3 or 4 Sophomores for the next school year. It was suggested having a "token" item (magnet or otherwise) to give to the Freshman as a gift.
  - It was confirmed that Senior Awards are scheduled for June 11, 2018 and that Orientation for in-coming Freshman will be Wednesday, August 15, 2018.
  - President Wycoff discussed that a Committee will be formed for the purposes of reviewing and revising the current PTSO By-Laws which were last amended in 2006. There are many areas that are vague and/or otherwise out of date. Information regarding the formation of the committee will be provided at a later date, most likely in the new school year. Mrs. Homiek offered the help and input of the Administration in the reviewing and revising process. Secretary Sheridan will send a copy of the By-Laws to Mrs. Homiek for her file.

3. Treasurer Klein provided her Treasurer's Report, touching on the various entries in the report attached hereto. She indicated that the 50/50's at the Showcases were very successful with two winners donating back to the school. We are waiting on a Broadway Ray match and a few other transactions to process / clear, but overall we are happy with the scholarship fund.

4. Vice President Luckhowec spoke about her family's \$500 tech scholarship and asked that people spread the word to anyone who might qualify for same.

5. Michelle DeLello introduced Charmaine Selvanto who will be taking over the food services committee next year. There is also an in-coming Freshman mom who is interested in assisting. Michelle advised that food services was very successful this year as no PTSO contribution was needed to supplement the food provided. The fees paid by families together with family donations covered everything. In a previous year the PTSO provided \$1,700.00 to assist food services.

6. At this time, ballots were completed by those in attendance and delivered to Secretary Sheridan. During this time those present had conversations regarding Desert Cabaret and Field Day. Secretary Sheridan tallied and totaled the votes for President, Treasurer and Secretary. Vice President Luckhowec then also tallied and totaled the votes. The results were:

- President: Suzanne Wycoff, 26 votes
- Treasurer: Tara Klein, 20 votes / Patricia Schucht, 6 votes
- Secretary: Meredith Burns, 26 votes

7. President Wycoff then announced the results of the election and named the parties who would be representing the Board in 2018 - 2019. She added that the Vice President spot is still available for anyone who might be interested. At this time, parent Patricia Schucht stated that she had questions regarding the following:

- What is the status of the ST5 Form;
- Are the Boards Tax Returns up to date? According to research she did online, the Board's last State return was filed in 2006 and the last Federal return was filed in 2015.

Treasurer Klein and President Wycoff both responded that they believe all returns are up to date but that they will look further into the information that Mrs. Schucht alleged.

8. There was no new business to discuss. A motion was made to end the meeting by Danielle Lucia, seconded by Kathy McCarthy, who was crying.

Meeting Ended: 7:32 p.m.

May 2018 Treasurer Report

*Showcase Food Receipts coming in to match debits. Totals will be reported by Committee and exact receipts and debits will be reported on next months report.*

Debits

#717	M. Brown, parent. Tech Fest receipts	\$ 146.79
#719	Three Thirty Three Teacher Appreciation Lunch	\$ 470.50
#720	Printaide GA programs Invoice # 1699	\$ 549.49

Showcase Concession & Clothing Sales	\$ 346.50
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End of Year Showcase 50/50

Jr/Sr Actors	\$ 110.00
Jr/Sr Vocalist	\$ 265.00
Dancers	\$ 295 plus \$150 donated back
Vocal/Dance Underclassmen	\$ 145.00
Actor Underclassman	\$ 140 plus \$140 donated back

Total: \$ 1245.00 ✓

Balance of GOC Account \$ 5,225.00

Balance General Account \$ 22,078.82

PAA PTSO MEETING  
May 22, 2018

- ✓ ● Call to Order
- ✓ ● Pledge of Allegiance
- ✓ ● President's Report
- ✓ ○ Thank yous
- ✓ ○ By-Law Review Committee
- ✓ ● Treasurers Report
- ✓ ● Food Service Wrap-up
- ✓ ● Elections
- New Business
- Adjournment